



Aimee Woodford Events Manager

Aimee started her own business at the age of 17 within the sports and leisure industry pursuing her profession into coaching, club management and show productions. She used the experience to gain several coaching qualifications and in 2012 she went on to manage and choreograph the opening production of a 5* Ice Rink in London for a select audience of VIPs, members of the press and the Mayor of London.

Aimee was later employed by a major company situated in the prestigious Canary Wharf in London. Here she worked over a two year period helping to oversee the development of the company from start to launch. This involved working closely with the management, company directors and production team. In addition to playing a major role in the day to day management of the business, she had responsibility for training staff, planning and running events. Whilst there she collaborated with companies and charities such as Heineken, Guinness World Records and Children in Need. On several of these occasions she was filmed by the media liaising with celebrities, production teams and staff as part of programmes later aired by ITV, BBC and SKY.

Since then Aimee has spent over eight years within the hospitality industry, most of them as part of the friendly and professional team at *"The Pelham Suite"*, which caters for all kinds of functions ranging from parties to major business presentations. Her involvement in the leisure and hospitality industries has provided her with the knowledge and skills needed to manage the expectations of our clients. Also, it has enabled her to provide the high standard of service they demand and for which *"The Pelham Suite"* is renowned.

Aimee can be contacted at:

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Uniquely Yours



Welcome to the *Pelham Suite*. Located in central Grimsby and minutes from the motorway network. Within easy reach of hotels, railway and bus stations in the nearby town centre. *The Pelham Suite* can be hired on an exclusive basis, which guarantees that your event is unique and personal. There is free private parking for up to 60 vehicles.

To the sides of the buildings we have lawned garden areas which provide the ideal backdrop for photographs.

Our entrance hall opens into our bar area, which houses a fully stocked bar, including premium lagers and bitters, along with a selection of handpicked wines. A wide range of soft drinks is also available.

The light and airy Dining Room lends itself to many different functions, from Wedding Receptions to Concerts, Christenings to Conferences and Proms to Parties. *The Pelham Suite* will happily cater for all.

We can comfortably seat 120 guests for a Wedding Breakfast and 180 guests for a less formal Buffet Style event.

We provide decorative layouts to suit all occasions and work in partnership with other businesses to ensure that all of your day can be arranged by us. If you require a set meal or buffet, disco or perhaps a magician, whether its daytime or evening, we can provide it all.

Contact us by post, email or phone. We are always ready to look after you and your special occasion.



THE
PELHAM
SUITE

• • • • • Introduction to the Pelham Suite • • • • •

From menu planning to room décor, our Event Management Team will assist you in organising all aspects of your event.

Our unique Civil Ceremony Room is available to hire for diverse events including Civil Weddings, Funerals, Concerts and Presentations.



We can comfortably seat 120 guests for your event. Music can be provided using our sound system or one of our two organs. An organist can be arranged upon request. An audio loop system for people with hearing difficulties is available in the main Ceremony Room and Dining Area.

A number of smaller private rooms, able to accommodate people between 12 and 30, is also available. Wi-fi is available upon request.

Whatever your function or requirements, we are committed to making your event memorable for all the right reasons.

If your need is for room hire only, without food or drink, we can of course accommodate you. Our team will be pleased to discuss your individual arrangements.



THE
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Small Meetings and Room Hire

At the *Pelham Suite* we can cater for all of your meeting needs. We have a variety of quality meeting rooms which can be hired individually so that you can select the extra services you need to tailor the day to your unique requirements.

Elkington Suite

Min 6 - Max 12

£79 full day - £49 half day

The Elkington Suite offers a cosy backdrop with natural lighting for the more intimate of meetings. With a built-in screen for our projector, your presentations will be set up quickly and easily.



Temple Suite

Min 12 - Max 150

£190 full day - £99 half day

The Temple Suite is our statement room that guarantees to make a lasting impression. With more seating and an integrated loop system, this suite is perfect for those larger meetings adding a touch of class, elegance and mystery.



Pelham Suite

Min 40 - Max 130

£250 full day - £125 half day

The Pelham Suite is our signature room used for large events, large conferences and dining. From finger foods to formal banquets, the Pelham Suite caters for all. The hall can be transformed to fit any theme and it includes a full surround sound stereo system and integrated microphone.



Doig Room

Min 6 - Max 20

£69 full day - £39 half day

The Doig Suite offers a smaller meeting venue for up to 20 people.



For that added extra touch

Whether it is a themed event or a formal banquet, all the magical extras that can transform an event into an experience can be hired from us. Our Events Team here at "*The Pelham Suite*" can supply you with chair covers, table swags, table decorations, room decorations and all the trimmings.

Extras

Staging unit	£50
Projector & screen	£50
PA System	£60

Catering

Our highly experienced chef has an extensive range of skills and exclusive menus. Whatever your tastes, including À La Carte, or if you have a special dietary requirement, we can cater specifically for all of your needs. Below are some basic essentials:

Unlimited Tea & Coffee	£2 per person
Fruit Juices	£2 per jug
Cordial	£2 per jug
Danish Pastries	£1.50 per person
Bacon Butties	£2 per person
Sausage Buns	£2 per person
Full Cold Buffet	£5 per person
Full Hot Buffet	£6 per person
Handmade Cupcakes	£2 per person
Fresh Fruit	£4 per bowl

Want something different?

If you want something different then we are certain we can provide all that is necessary to make the day "*Unique*" to you.



THE
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The *Uniquely Yours* Conference Package

Here at *The Pelham Suite* we can cater for all of your conference and business needs, from room hire only to our fully equipped conference packages. Thoughtful planning, attentive service, unique meeting rooms and conference facilities make *The Pelham Suite* a comfortable and unforgettable experience that will set your conference aside from the rest.

Our dedicated conference team will understand your requirements and deliver your event with the quiet, professional efficiency that comes from our extensive experience in organising and hosting all types of functions. From your initial enquiry, we provide the tools that are fundamental to a successful business conference.

Free onsite parking, unlimited WIFI access and nearby transport links to Grimsby town centre makes this the prime location to host your event. We do emphasise that when you book an event with us the facilities and services are solely for you and your delegates. It will be "*Uniquely Yours*".

Conference facilities:

- Your "*Uniquely Yours*" venue
- Wireless internet throughout the building
- Projector & screen
- Stationery & note pads
- Flipcharts
- Tea & coffee upon arrival
- Printing & photocopying
- Lectern
- Bottled mineral water & mints
- CD & radio system (available in all suites)
- Full sound system with microphone use (Pelham Suite only)
- Incorporated loop system (Temple Suite and Pelham Suite)
- Full disability access
- Onsite parking
- Lunch & catered breaks
- Dedicated conference team & management



THE
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Our *Uniquely Yours* conference package
at £35 per person

What's *Uniquely Yours* about your conference package?

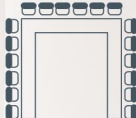
Everything to make your conference a success is included in the price and the venue will be tailored specifically for you. We will provide tea, coffee and Danish pastries on arrival, catered mid-morning and mid-afternoon breaks, a variety of home cooked lunches and full conference facilities. We also offer face to face consultations prior to the event to co-ordinate and organise every detail of your conference.

Examples of room layouts:

Theatre



U-Shape



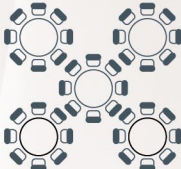
Classroom



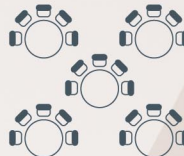
Boardroom



Banquet



Cabaret



To offer you the whole package.

Wanting to stay overnight? If so we can offer you preferential rates at a variety of local hotels, including a 5* Spa location where you can relax your thoughts with a sauna after a hard day's work or simply a comfortable place to rest your head for the night.