



Property Size	Inventory UnFurnished	Inventory Furnished	Check In	Check Out	Inspections
Studio	90	90	85	90	45
1 Bed*	100	110	95	95	45
2 Bed*	110	120	95	120	45
3 Bed*	120	130	95	130	45
4 Bed*	140	150	105	140	45
5 Bed*	150	160	110	160	On request
6+*		On request	On request	On request	On request

Additional outbuildings/garages charged at £30 per room.

Inventory process Includes- Description of property with detailed report and supporting pictures of all areas and issues.

Check In process includes – Key collection, check in of tenants, meter readings, electronic signature, smoke and CO alarm checks, reporting cleaning and maintenance issues. Schedule of condition.

Check Out process includes – Check out of tenants, key return, electronic signature, meter readings, reporting cleaning and maintenance issues.

Inspection process includes – Detailed report of all rooms, condition and reporting on maintenance issues, remedial works required or damage.

Additional Information

- Cancellation of booking within 4 hours will be charged at £75.
- All reports emailed to agent and stored securely to an online server with dedicated log in.
- Sundays and Bank Holidays on request and charged at a Fee of £90 in addition to the Inventory Check in /Out.

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