



Management Systems Implementation Services

**Quality Management System
support**

**Environmental Management
System support**

**Health & Safety Management
System support**

**Information Security
Management System support**

**Management Systems
Threshold Service**



REPORTS W
RUDY ON
WENT APPEARED
EVERY MONTH

CONCLUDING THE FELLOWSHIP

RUNNING
EVENTS

REPORTS
& REPORTING

ATTENDANCE
DEPENDENT
ON TIME &
VALUES

THE REPORT
WRITING IS
HARD WORK
IF YOU'RE NOT
ACADEMIC

I SPENT MORE
TIME NEGOTIATING
FORMAT THAN
BEING CREATIVE

I NEVER
KNEW IT
WAS OVER
NO COMPLETION
DATE BETTY

TAKES 2
WEEKS FOR
C&M
MARKETING
MAJOR PART

COLLECTING
ALL THE
INFORMATION
AT THE END
WAS HARD
DISTILLING
FRAMING

GOT HELD
FROM OTHERS
TO "GOVERNMENT
IFY"
REPORT

I DON'T
HAVE GREAT
CONNECTIONS
IN C&M THAT
RELIANT ON
OTHERS

TICKETING
IS AN ISSUE
FREE MEANS
PEOPLE DON'T
COME

I WOULD
HAVE MADE
IT PRACTICAL
IF IT WAS
FOR EVERYONE

Professional
Strengths
were gained
e.g. title of
Fellow



ABOUT THE IDEAS DISTILLERY

Company certifications can open a whole host of doors, such as getting on to approved supplier lists, tendering for contracts in both the public and private sectors (it's no surprise that almost all tender winners are at least ISO 9001 certified), as well as just giving potential customers and clients that 'seal of approval'.

The Ideas Distillery are ISO systems consultants, which means we are experts on International Standards, have extensive experience implementing management systems, and can rapidly understand the processes that are part of your company and how best to approach implementation of Standards requirements.

The Standards we help with are:

- ✓ ISO 9001:2015 (quality management systems)
- ✓ ISO 14001:2015 (environmental management systems)
- ✓ ISO 45001 (health and safety management systems)
- ✓ ISO 27001:2013 (information security management systems)

If you want any or all of these Standards, then the chances are you'll need help implementing them.

This is where we come in, and can give you support depending on your specific needs and budget available. It's important to bear in mind that our consultants will work directly with you to maintain your chosen Standard(s) in a way that is specific to your company.

Our aim is to develop a custom system that meets the minimum requirements of your applicable Standard(s) but also uses them as a platform for a high-performing business operating system, which can include coaching and mentoring.

We offer both training and turn-key support options, and skill-sets and experience extending beyond ISO to include advanced techniques (e.g. process identification, process mapping, measurement & monitoring, problem solving & root cause analysis, etc).

So have a browse of the following pages and let us know how we can help you.



*"The Ideas
Distillery's support
services have been
superb, they keep
ahead of the game."
Chris Morton, MD
Manorcraft Interiors
Systems*



QUALITY MANAGEMENT SYSTEM SUPPORT

When a company is said to be ISO 9001 certified, it means that the company has passed a physical certification audit which ensures the quality management of that business.

The major benefits which companies hold ISO 9001:2015 certification are:

- ✓ It increases chances of winning public sector tenders & private sector contracts
- ✓ It helps your organisation meet legal and regulatory requirements
- ✓ It can lower insurance premiums
- ✓ It improves customer satisfaction
- ✓ Improved operational efficiency
- ✓ It reduces re-work
- ✓ It increases profit margins
- ✓ It can increase employee motivation and participation
- ✓ It promotes continual improvement

Because of our knowledge, skills and experience, we can guide you and shorten the whole process, and make your quality system work more effectively and efficiently.

We'll save you time and money and make sure you avoid the most common mistakes. We'll also make sure you get a system that suits you, not just impose something on you 'to get ISO 9001 certified'.

We make the certification process straightforward. We do this by:

- ✓ reviewing the arrangements you have and helping you to identify what else you need to achieve the standards;
- ✓ formulating and implementing a plan to address any gaps between what you have and what you need;
- ✓ developing policies, procedures, processes and forms in support of your quality management system;
- ✓ identifying and evaluating the aspects of your business that can impact on quality;
- ✓ facilitating audits of your organisation;
- ✓ training and mentoring your teams to fully embed the quality principles and new arrangements throughout your organisation.



ENVIRONMENTAL MANAGEMENT SYSTEM SUPPORT

ISO 14001 is an Environmental Management System (EMS) which provides a structure for measuring and improving an organisation's environmental impact.

The world has only until 2030 to stem catastrophic climate change - but can companies be part of the solution? And, if so, how?

What is not in doubt is that environmental issues are growing in prominence: energy efficiency, environmental compliance, environmental impact, and carbon footprint are widely discussed.

Our consultancy and advice will help you to embed environmental principles throughout your organisation by:

- ✓ Developing an environmental policy
- ✓ Risk assessing your processes and identifying environmental aspects and impacts, and significant environmental impacts that the organisation may cause
- ✓ Identifying environmental compliance requirements
- ✓ Creating and maintaining a Legal and Other Register to show that you are monitoring and complying with current environmental legislation and regulation changes
- ✓ Developing objectives and targets, and their environmental management programmes

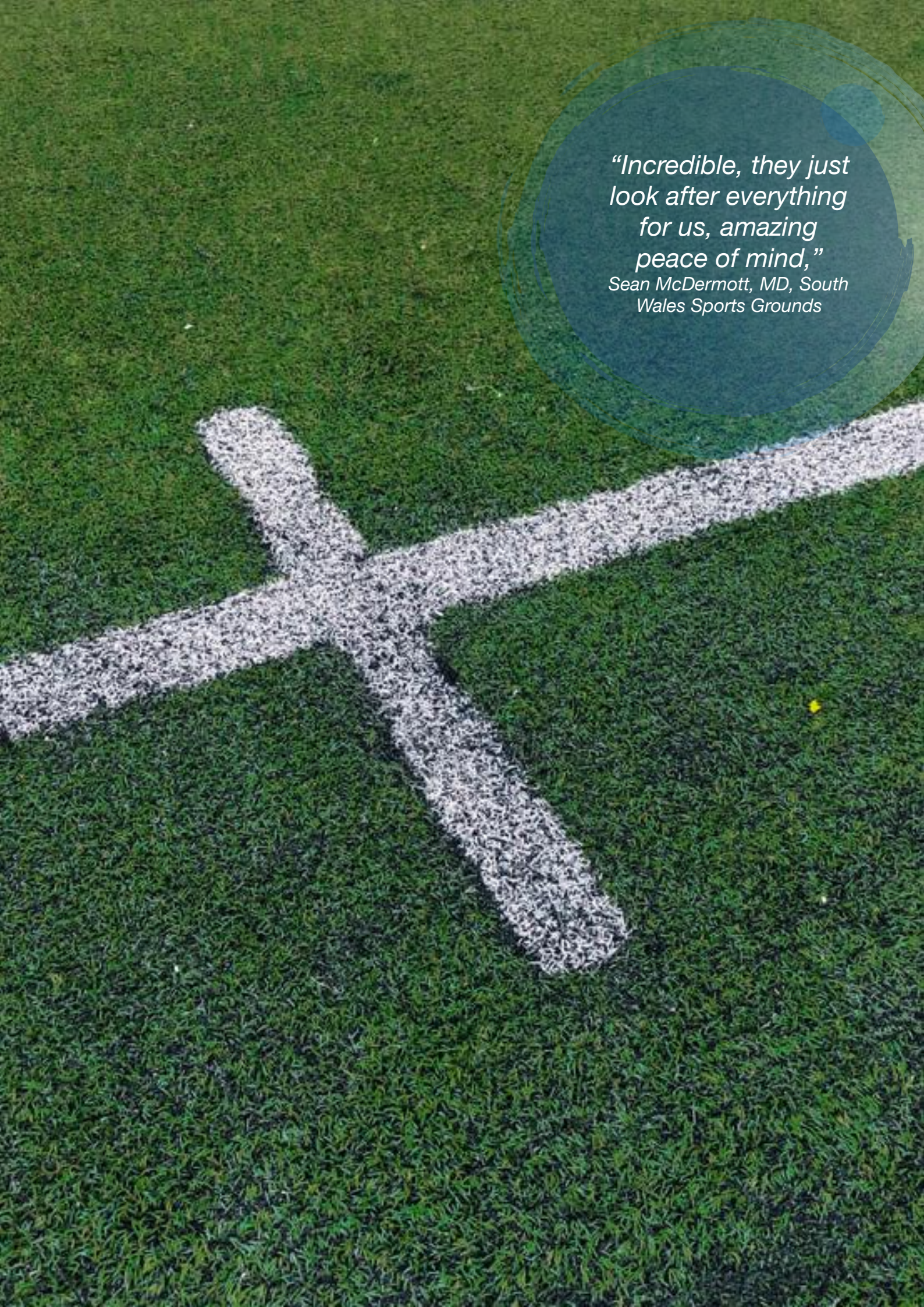
- ✓ Defining resources, roles, and responsibilities for environmental management
- ✓ Developing competence, training and awareness procedures
- ✓ Creating communication processes to all stakeholders and interested parties
- ✓ Developing of operational control processes
- ✓ Developing of emergency preparedness and response procedures
- ✓ Developing processes to monitor and measure operations that can have significant impact to the environment
- ✓ Developing processes for management review by senior management

ISO 14001 enables companies to put in place an effective environmental management system and is designed to address the balance between a company's environmental impacts while maintaining profitability.

You also join in the fight against climate change. Being ISO 14001 certified proves to stakeholders, customers, suppliers etc. that you are environmentally credible. We help you navigate your own services and operations.



**“We are now more
focused on
measurable
performance,
consistent outcomes,
and client feedback,”**
Clayton Earney, Ops
Director, Drone Evolution



*“Incredible, they just
look after everything
for us, amazing
peace of mind,”*
Sean McDermott, MD, South
Wales Sports Grounds



HEALTH & SAFETY MANAGEMENT SYSTEM SUPPORT

ISO 45001 is an Occupational Health and Safety Management System (OHSMS) which provides a system for measuring and improving an organisation's health and safety impact.

ISO 45001 focuses on managing your organisation's internal environment to ensure a safe and healthy workplace. ISO 45001 certification was developed to mitigate any factors that can cause employees and businesses irreparable harm.

Its requirements are the result of great effort by a committee of health and safety management experts who looked closely at a number of other approaches to system management - including ISO 9001 and ISO 14001.

In addition, ISO 45001 was designed to take other existing occupational health and safety standards, such as OHSAS 18001, into account - as well as the ILO's labor standards, conventions and safety guidelines.

The major benefits to companies who hold ISO 45001 certification are:

- ✓ Creates a more efficient, effective operation.
- ✓ Creates an organisation built around H&S best practice.
- ✓ Reduces third party audits.
- ✓ Reduces risk of accidents and incidents.
- ✓ Improves employee motivation, awareness, and morale.

- ✓ Lowers insurance premiums.
- ✓ Improves managerial oversight for H&S.
- ✓ Deals with H&S risks and opportunities for improvement.

The true value of ISO 45001 comes from linking the business strategy and the health and safety management system - not developing a standalone set of documents.

Using ISO 45001 to help manage risks and contractors, core and support processes, equipment and people gives you the opportunity not only to control but to assess and improve the health and safety of workers and others.

Certification to ISO 45001 gives you the opportunity to identify improvements and further reduce the risk of injury, illness and death.

We will support you with the following requirements for the standard:

- ✓ Define the OHSMS and its scope within the organisation
- ✓ Develop procedures for the on-going identification of hazards, assessments of risks and determination of the necessary controls
- ✓ Develop an OH&S programme



INFORMATION SECURITY MANAGEMENT SYSTEM SUPPORT

Achieving certification to ISO 27001 demonstrates that your company is following information security best practice, and delivers an independent, expert assessment of whether the data you are handling is adequately protected.

Information is the lifeblood of any business – this is especially true if your clients have entrusted their valuable data to you. Maintaining an information security management system (ISMS) is the most effective way of reducing the risk of suffering a data breach.

An ISMS is a systematic approach to managing the security of sensitive information and is designed to identify, manage and reduce the range of threats to which your information is regularly subjected.

We identify the key requirements of ISO 27001 for you and provide a top level route map for a successful ISMS implementation in your organisation. We will outline a structured approach to implementation based around:

- ✓ Planning
- ✓ Defining the scope of the ISMS.
- ✓ Undertaking a Gap Analysis to assess management system requirements and controls currently implemented.
- ✓ Defining your information security policy.
- ✓ Creating a network map to identify all of your organisation's devices that are connected, as well as their functions.

- ✓ Produce a data map in respect of all personal data held/used by your organisation.
- ✓ Creating a list of relevant risks that would compromise the confidentiality, integrity and availability of your information.
- ✓ Defining a systematic approach to risk assessment.
- ✓ Carrying out risk assessments to identify and evaluate information security risks.
- ✓ Identifying and evaluating options for the treatment of these risks.
- ✓ Selecting, for each risk, the controls to be implemented.
- ✓ Preparing a statement of applicability (SoA).
- ✓ Formulating a risk treatment plan for approval by risk owners.
- ✓ Meeting your organisation's ongoing legal, regulatory and contractual obligations through a Compliance Legal Register and Key Issues Newsletter.

There are a whole host of benefits to getting ISO 27001, such as demonstrating credibility when tendering for contracts, showing you are taking cyber security threats seriously, and avoiding fines and penalties.

A woman with long dark hair is sitting in an airplane cabin, looking out of a window. The cabin is dimly lit, and the window shows a view of a city or landscape from above. The overall mood is contemplative and serene.

**“Our Quality Manager
left at short notice
leaving us with a
problem - but all our
prayers were
answered,”
Jonathan Sanders, IMK Rail
& Aerospace**

*“The Ideas Distillery
have been superb in
the support they’ve
given us with our
ISO 27001
systems,”
Brian Stokes, MD, ITCS*





MANAGEMENT SYSTEMS THRESHOLD SERVICE

Being ISO certified means that your organisation is able to effectively maintain a management system according to ISO standards. However, getting to this point can be a time- and effort-consuming process, so many companies question whether or not getting ISO certified is worth all the trouble.

Although the process of becoming ISO certified can be long and seem challenging at times, it can be well worth the effort. However, whether or not ISO certification is right for your business depends on your organisation.

Implementing a new management system means that you will have to evaluate the performance of your company first. From there, you can determine what steps will be needed to become ISO compliant.

Through business metrics and data, and recognising updated systems and processes, you will have a better understanding of your company's current strengths and weaknesses. You will be able to plan and implement changes that will improve upon your weaker points.

Implementing an ISO management system will improve the efficiency and effectiveness of your organisation's processes. Management and employees will begin to notice how much easier their roles and workloads are to handle.

But smaller organisations are usually without the resources needed to

become ISO certified. As a result, larger companies have a competitive advantage since they are more likely to afford certification and marketing their achievement after the fact.

In addition, since many larger organisations require that the companies they work with have certification, small companies that are unable to get certified lose out on winning their business.

That's why we provide a 'threshold' service whereby we implement a compliant management system to the requirements of your chosen ISO standards, which is audited by a third party and where you get a certificate of conformance to the standards.

This means you can hold your company at the threshold of ISO compliance until such time as you take the decision to certify to UKAS via a Certification Body.

This means you can operate your business to ISO standards, demonstrate your compliance, but don't have to go to the expense of UKAS accredited certification until you need to - you get the benefits without the initial outlay.

**We're
here to
help...**

The Ideas Distillery





The Ideas Distillery



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