

Independent Liverpool Celebrant

Terms of business for all ceremonies (except funerals and memorials)

Member of the



Enquiry Stage

When you make your enquiry, if availability for your preferred date is confirmed, this date will be provisionally held for you for fourteen days, pending receipt of your deposit.

Deposit

A non-refundable £100 deposit is required to secure the date and time for your ceremony.

Ceremony Fee

The ceremony fee will be confirmed, and fixed, at the time you pay your deposit. Ceremonies may be booked up to three years in advance.

Payment of Balance

Payment of the outstanding balance is due two months before the ceremony. If the booking is made within two months of the ceremony, payment in full is required at time of booking.

Use of Imagery

Please advise if you would prefer not to have any of your ceremony photographs used in print, or electronically. Images will only be used to illustrate and promote the services provided by *Independent Liverpool Celebrant*.

Legality of Ceremonies

Please be aware that the celebration ceremonies performed have no legal standing. In the case of wedding ceremonies, the marriage legalities have to take place separately. The wording, required by law, in a legal marriage is the only element that cannot be used in the wedding celebration ceremony.

Commemorative Certificates

You will have the option of signing a commemorative certificate during your ceremony. The certificate is intended to be a memento of the occasion and has no legal status.

Confidentiality

Your personal information will always be respected and never shared with third parties.

Cancellation Policy

Deposits are non-refundable. If you cancel more than 14 days after booking you will be invoiced a cancellation fee as follows:

- within three months of ceremony £50
- within two months of ceremony the remaining balance

Refund Policy

It is extremely unlikely that *Independent Liverpool Celebrant* would ever cancel a ceremony. However, if this happens you will be entitled to a full refund of any fee paid, including deposit. In the case of an emergency, your ceremony script would be forwarded to a trusted associate and you would have the option of going ahead with the associate. If this were to occur, you would receive a full refund of your fee, including deposit.

Public Liability & Professional Indemnity Insurance

You have the added reassurance that *Independent Liverpool Celebrant* is a certified member of the professional Association of Independent Celebrants and is covered by Public Liability and Professional Indemnity insurance policies.