

Business Details

Business name: _____

Companies House Authentication Code: _____

Year end: _____ / _____

Co reg: _____

VAT reg: -----

VAT quarters: _____

VAT reg date: _____ / _____ / _____

UTR: -----

PAYE ref: ----- / -----

A/O ref: ----- P -----

Business activity: _____

Business type: Sole trader Partnership

Limited LLP

Business address: _____

Postcode: _____

Telephone: _____

Email: _____

Proprietor / Partner(s) / Director(s)

First name(s): _____

Last name: _____

Date of birth: _____ / _____ / _____

Address: _____

Postcode: _____

Telephone: _____

Email: _____

UTR: -----

Nationality: _____

Marital status: _____

Date of marriage: _____ / _____ / _____

National Insurance No: -----

Share in business: _____

First name(s): _____

Last name: _____

Date of birth: _____ / _____ / _____

Address: _____

Postcode: _____

Telephone: _____

Email: _____

UTR: -----

Nationality: _____

Marital status: _____

Date of marriage: _____ / _____ / _____

National Insurance No: -----

Share in business: _____

Additional Partner(s) / Director(s)

First name(s): _____

Last name: _____

Date of birth: ____ / ____ / ____

Address: _____

Postcode: _____

Telephone: _____

Email: _____

UTR: _____

Nationality: _____

Marital status: _____

Date of marriage: ____ / ____ / ____

National Insurance No: _____

Share in business: _____

First name(s): _____

Last name: _____

Date of birth: ____ / ____ / ____

Address: _____

Postcode: _____

Telephone: _____

Email: _____

UTR: _____

Nationality: _____

Marital status: _____

Date of marriage: ____ / ____ / ____

National Insurance No: _____

Share in business: _____

Previous Accountants Details

Accountants name: _____

Accountants office address: _____

Postcode: _____

Telephone: _____

Email: _____

Office use only

Client code: _____

Setup date: _____

Digitia setup: _____

Xero setup: _____

Newsletter: _____

Office 365: _____

Direct debit: _____

Notes
