

Notarisation Services - FAQs

1. Who is a Notary Public?

A senior practicing lawyer (with minimum 15 years in practice) who holds an internationally recognised public office whose primary functions are to certify, authenticate and attest documents that are to be used in any court proceedings or official purpose outside Malaysia.

2. Notary Public Qualification

An Advocate and Solicitor who has practised continuously for at least 15 years and has good character and standing. He is appointed by the Attorney General of Malaysia under the Notaries Public Act (1959) upon consultation with the Malaysian Bar Council.

3. Our services

Usually, notarisation can be done within 30 minutes (on-site) or 24 hours (online) and the services provided by us include but are not limited to:

- Administering oath or affirmation in connection with any affidavit or statutory declaration for use in foreign country and attest any such affidavit or statutory declaration;
- Taking declarations concerning actions or intended actions for debt or accounts brought outside Malaysia;
- Authenticating and attesting documents, including the issuance of Notarial Certificate or Form of Authentication;
- Verifying and authenticating execution of deeds, documents, contracts and powers of attorney;
- Certifying true copy any documents such as identity documents, marriage certificate, academic transcript, bank statement, proof of address and etc;
- Preparing Ships Protests and protests concerning demurrage and other commercial documents;
- In relation to bills of exchange, presenting inland or foreign bills of exchange for acceptance or payment;
- Taking note of and protesting bills in cases of dishonour; and
- Preparing acts of honour.

4. Difference Between a Notary Public and a Commissioner for Oaths

A Commissioner for Oaths administers oath, take affidavit and statutory declaration which is intended to be executed and utilised within Malaysia.

A Notary Public *inter alia* administers oaths and affirmations for sworn statements for the purpose to be used in a foreign country outside Malaysia.

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