



D&M MANAGEMENT ACCOUNTANTS LIMITED

Service Brochure

Official

MARCH 1, 2018

D&M MANAGEMENT ACCOUNTANTS LTD

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Cloud Bookkeeping Solutions

Its simple sign up to CBS and let us do your business bookkeeping so you don't have too, all for a low fixed monthly payment based on the number of transactions. If you want to reduce the time it takes to record your business transactions, then CBS Solutions is the right service package for you. We help 100's of sole traders and limited companies with their company record keeping.
See more below

Benefits we provide to your business

- We will take away the administrative burden of recording transactions
- We are experienced in Sage One, Sage 50 and QuickBooks accounting software and can include software in with your bookkeeping package
- We will reduce the administrative cost of bookkeeping
- Be making tax digital compliant - coming into effect 2019
- Fixed low monthly payment by number of transactions - Know the cost each month to help your cashflow
- Unlimited support from Chartered CIMA Management Accountants

How it Works

CBS is a simple bookkeeping solution for limited companies and sole traders. We either sign you up to a cloud accounting service or we can access your accounting software remotely. You will need to scan and email the receipts, purchase invoices, sales invoices and bank statements to us or alternatively Dropbox the files. We will then get started recording your transactions quickly and efficiently. We will carry out bank reconciliations, record receipts, payments, depreciation journals and invoices and much more. Each transaction recorded is classed as one transaction for pricing package purposes and we won't charge you a penny extra if you occasionally go over your package limit. It's that simple and all for a low monthly fee.

What we need from you



All we need from you is for you to scan over the files you want us to record and then we need access to your bookkeeping software either through the cloud or accessed remotely through a remote software. It's very easy and straightforward.

Pricing (for bookkeeping service only no software)

Sole Trader

Up to 100 transactions	£40 Per Month Plus VAT
Up to 200 transactions	£70 Per Month Plus VAT
Up to 300 transactions	£105 Per Month Plus VAT
Up to 400 transactions	£140 Per Month Plus VAT
Over 400 transactions – contact for quote	

Limited Company

Up to 100 transactions	£50 Plus VAT Per Month
Up to 200 transactions	£95 Plus VAT Per Month
Up to 300 transactions	£135 Plus VAT Per Month
Up to 400 transactions	£175 Plus VAT per month
Up to 500 transactions	£210 Plus VAT Per Month
Up to 600 transactions	£255 Plus VAT Per Month
Over 600 transactions – contact for quote	

If cloud software is needed

Limited Company

Software Subscription	£40 Per Month Plus VAT
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Sole Trader

Software Subscription	£30 Per Month Plus VAT
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FLEXICOUNTS

Flexible Accounting Your Way

Do you want a low cost, flexible accounting service? Then this service is for you. This is a simple, flexible low-cost accounting service perfect for business owners that want to carry out most of the accounting themselves but would like the flexibility to add Chartered Accountancy experience when needed or administration support if required. This helps reduce your overall cost and creates an accountancy service that suits your needs.

How it works

Your base subscription includes cloud accounting software with QuickBooks or Sage and email and telephone support. Essentially everything you need to get started.

Optional extras can then be added when you require them.

Optional Extras (Charged hourly)

VAT Support

Training

Bookkeeping service

We can prepare monthly profit and Loss, Balance Sheet and performance reports

Advice on investments

Self-Assessment submissions and preparation

End of Year Accounts

All these optional extras are charged by the hour only when required

Optional Extras Hourly charge

Pay As You Go
£35 Per Hour Plus VAT



Benefits of this service

- An accountancy service that is flexible and suits your needs.
- Get Chartered Accountancy Support as and when you need it
- Low Cost Solution - Pay only for the services you need as and when you require it
- The best online cloud accounting software is included

Prices (For software and support)

See the base cost of your subscription below which includes cloud bookkeeping software and support

Limited Company

Base Subscription	
	£40 Per Month Plus VAT

Sole Trader

Base Subscription	
	£30 Per Month Plus VAT

Official





We create your management accounts

"My Management Accounts package provides information that improves your profits, reduces your costs and helps you grow"

My Management Accounts is an all in one Performance reporting and bookkeeping solution. You will be able to track Your Business Performance from one period to the next, see rising costs and inefficiencies and get Unlimited Support and advice.

Our management Accounting services are the jewel in our crown. We aim to provide a service which adds value to your business, we don't want to be just another expense on your profit and Loss.

How it works

My Management Accounts is a simple monthly service that combines your bookkeeping and management reports which delivers all the information you need to run your business effectively. To get started all we need is access to your accounting software through the cloud if it's a cloud-based service or remotely with alternative software if its desktop based. We also have the option of signing you up to cloud accounting software with QuickBooks or Sage if needed. Once we have access you will need to scan us over your receipts, bank statements, capital asset register, purchase and sales invoices which we will use to carry out your bookkeeping and record transactions in such a way to generate effective management reports which will be available to you as soon as possible to period end. It's that simple to gain access to effective business insights.

Benefits of this service

- **Combine Your Accounting Information with Performance Management Reports and See the Information Buried In your Monthly Accounts That Can Help You Save Costs And Increase Profits**



- You Will See Your Business Performance from One Period to The Next, Measured Against Performance Indicators, Budgets or Previous Years
- We Will Help You Save On Inefficiencies in Your Processes
- Quickly See How Much Customers Owe You & How Much You Owe Your Suppliers Through Our Reports Including the Total Amount at Risk
- We Will Show You Your Most Profitable Customers, Products or Departments Visually in Our Reports
- Dedicated Chartered Accountant, Unlimited Accounting and Business Support

What we need from you

All we need from you is to scan your receipts, capital asset details, bank statements, sales and purchase invoices over to us every week by email or Dropbox. We would then need access to your accounting software either through the cloud or accessed through your computer remotely, so we can get started. It's very simple and straightforward.

Pricing

Pricing is fixed and based on the number of transactions. If you sometimes go over your package transaction limit we won't charge you a penny more.

Limited Company

Up to 100 transactions	£100 Plus VAT per month
Up to 200 transactions	£130 Plus VAT per month
Up to 300 transactions	£150 Plus VAT per month
Over 300 transactions	Call for a quote

Sole trader

Up to 100 transactions	£90 Plus VAT per month
Up to 200 transactions	£115 Plus VAT per month
Up to 300 transactions	£135 Plus VAT per month
Over 300 transactions	Call for a quote



Optional performance dashboard - Enhance your reporting

Power BI Dashboard creation

From £100 plus VAT extra per month

Optional cloud accounting software

Sole Trader

£30 Per Month Plus VAT extra

Limited Company

£40 Per Month plus VAT extra

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We create interactive performance Dashboards for your business

It's simple we create effective performance Dashboards for your business. Our dashboards provide all the information your business needs to keep control, improve performance and help you grow. Our process will get you set up in days.

How it works

It's easy to get started, once we have our initial consultation we will be able to identify/create your performance indicators. The only information we require from you is the data source you want to measure. This could be data held on a excel spreadsheet such as budget or sales information or even a direct link to an accounting system such as QuickBooks. Once we have this information we will create your dashboards and publish it securely on the cloud to which users in your organisation can access the information, download it and even create presentations.

Benefits for your Business

- Our fast and efficient I-DASH service will get you set up in days
- See the information that really matters to your business
- See all your non-financial and financial information in one place
- See your business performance instantly on any device
- Fixed cost dashboard creation, Power BI software is included in your monthly payment

Services and pricing

See our pricing below. Please get in contact for a more accurate quotation



- **Limited Company**

- Dashboard Creation
- Dashboard Upkeep

From £500 plus VAT

From £50 Per month
plus VAT

- **Sole Trader**

- Dashboard Creation
- Dashboard Upkeep

from £100 Plus VAT

From £20 per month
plus VAT

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MFM MY FINANCE MANAGER[®]

We are finance managers in industry

For businesses that do not have a financial department those difficult decisions between spending lots of money on a non-current asset or even producing a budget and costing systems can be difficult. Our financial manager consultancy services were created to offer all the benefits of an in-house finance manager but at a fraction of the cost, helping your businesses access this knowledge. MFM is designed to provide you with a simple, fixed low cost opportunity to help your business grow.

Benefits of this service

1. We will help you choose the correct investment. For example, in machinery
2. You will see how much money an investment will make you
3. Improve your profit margins by implementing our costing and pricing models
4. Create expert budgets to compare and control performance

How it works

It's a simple process to get started, we aim to be an extension of your team. All we require is the details of the project you are undertaking. For example, if it's an investment we require all the projected inflow and outflows of cash over the next 5 years. We would need a forecast of cash which the investment is expected to make, we can do this for you if the information is not to hand. We will then get to work on your project providing you with all the information you require for decision making within one week.

Services and Prices



See our pricing below. For a more accurate quotation please contact us at enquiries@DandMmanagementaccountants.co.uk

- **Limited Companies**

- Investment or project appraisal
From £150 plus VAT
- Budgets
From £200 per budget plus VAT
- Variance analysis
From £100 plus VAT
- Costing and pricing systems
From £300 plus VAT
- Risk management
From £120 plus VAT

- **Sole trader**

- Investment or project appraisal
from £120 plus VAT
- Budgets
From £100 per budget plus VAT
- Variance analysis
From £70 plus VAT
- Costing and pricing systems
From £200 plus VAT
- Risk management
From £80 plus VAT

