



## Structure of services

### Accountancy

- Financial accounts preparation and submission
- Management accounting
- Budgeting and forecasting
- Company secretarial
- Company formation
- Statutory returns
- Internal auditing
- Forensic accounting

### Taxation

- Self assessment tax returns (sole traders/individuals)
- Partnership tax returns
- Corporation tax returns
- CIS (Construction Industry Scheme)
- Capital gains tax
- Inheritance tax
- VAT
- Fee protection insurance
- HMRC investigation support

### Payroll

- Payslips and reports
- P45 forms
- New starters
- P6, P11d's, P6, P9 and end of year reporting
- Weekly, 2-weekly, 4-weekly and monthly payroll
- BACs payment control
- FPS and EPS filing
- Subcontractor returns

### Software

- Xero accounting software
- IRIS OpenSpace (online approvals, all your accountancy, tax and payroll files in one place)

### Insurances

- Fee protection insurance
- Succession insurance
- Debt protection insurance
- Continuity insurance

### Accountancy packages

Starting from just £21.00 per calendar month.  
A simple solution, stopping annual lump sum fees,  
no clock watching. Telephone, Skype, email and other  
correspondence included (no setup fees).

### Payroll packages

Start from just £6.00 per employee, per pay run.

