



LIMES HOTEL

Where our business is your business!

Corporate Facilities at The Limes Hotel



Limes Hotel, 99 High Street, Needham Market, Suffolk. IP6 8DQ.

www.thelimeshotelsuffolk.co.uk

01449 720305

R & L Group Ltd, England. Registered No: 9563952



LIMES HOTEL

Where our business is your business!

Limes Hotel, 99 High Street, Needham Market, Suffolk. IP6 8DQ.
www.thelimeshotelsuffolk.co.uk
01449 720305
R & L Group Ltd, England. Registered No: 9563952



LIMES HOTEL

Where our business is your business!

What we can do

When it comes to business meetings, conferences or events of any kind, The Limes Hotel is your ideal venue. Let our experienced team take care of organising and catering your event so you can concentrate on executing the day your way.

As we are a small, family run hotel, we take pride in the service we provide, thus giving excellent value for money. Let us design a package to suit your budget without compromising on quality. If there is anything special you require, all you need to do is ask and we will do our utmost to make it happen.

Our business is your business. We are here to ensure your day runs smoothly and efficiently so you can sit back and enjoy!

For your conferences, meetings or events, there are three rooms to choose from, with capacity varying between 2 and 150 delegates. Our **Ballroom** accommodates from 30 to 150 delegates, our **2nd Lounge** accommodates from 8 to 30 delegates and our **Oak room** accommodates between 2 and 14 delegates.

For more informal meetings we offer:

- **The Bar** – Leading from the Reception, the Lounge Bar is open to non-residents and offers a wide range of refreshments and Business lunches, in a relaxed environment. The perfect meeting place for people on the move.
- **The Restaurant** – A unique, dining room full of character, also offering the ideal location for joining colleagues over a meal or drinks, in a quiet environment.

In addition, the hotel offers:

- Ample, free parking onsite for up to 50 cars
- Free Wi-Fi
- 11 comfortable, relaxing rooms for overnight accommodation
- Bugs Bar – a unique pub offering the same wide range of food and drink, for further relaxation after a hard day's work

Overall, The Limes Hotel is an ideal venue for business lunches or dinners, discussing plans over a coffee or a comfortable, overnight stay, and is well placed as a central meeting point for colleagues journeying from further afield.

View our packages overleaf, as a starting point for a conversation with a member of our Event's Team, where we will be more than happy to help you ensure your conference is a success!

Limes Hotel, 99 High Street, Needham Market, Suffolk. IP6 8DQ.

www.thelimeshotelsuffolk.co.uk

01449 720305

R & L Group Ltd, England. Registered No: 9563952



LIMES HOTEL

Where our business is your business!

Room Details and Hire Charges

Oak Room

An intimate meeting/event room on the ground floor with plenty of natural daylight, the Oak Room is ideal for small group meetings or private dining.

Room Dimensions

5 metres x 4.5 metres

Charges

| | |
|-----------------------|---|
| Day Delegate Rate | £25.00 (based on a minimum of 6 people) |
| 24 Hour Delegate Rate | £105.00 (Including bed, breakfast & two-course evening meal) |
| Hire Only – Full Day | £75.00 |
| Hire Only – Half Day | £50.00 |

Electrical points, natural light, ground floor access, high-speed Wi-Fi.

2nd Lounge

A smaller meeting/event room on the ground floor with plenty of natural daylight, the 2nd Lounge is ideal for small group meetings or private dining.

Room Dimensions

5.8 metres x 6.3 metres

Room Capacity

| | | | |
|---------------|-----------|-----------------|-----------|
| Theatre Style | 30 people | Boardroom style | 20 people |
| Dinner Dance | N/A | Informal | 30 people |

Charges

| | |
|-----------------------|---|
| Day Delegate Rate | £25.00 (based on a minimum of 15 people) |
| 24 Hour Delegate Rate | £105.00 (Including bed, breakfast & two-course evening meal) |
| Hire Only – Full Day | £95.00 (Mon – Fri) £175 (Sat) |
| Hire Only – Half Day | £70.00 (Mon-Fri) £125 (Sat) |

Additional benefits

Electrical points, natural light, ground floor access, high-speed Wi-Fi.



LIMES HOTEL

Where our business is your business!

Ballroom

This large room benefits from ground floor access and natural daylight and is suitable for a wide range of events, including corporate meetings, seminars and exhibitions. The private bar and dance floor also make it an ideal venue for banqueting/corporate entertaining.

Room Dimensions

15.6 metres x 8.1 metres

Room Capacity

| | | | |
|---------------|------------|-----------------|------------|
| Theatre style | 100 people | Boardroom style | 50 people |
| Dinner dance | 100 people | Informal layout | 150 people |

Charges

| | |
|-----------------------|---|
| Day Delegate Rate | £25.00 (based on a minimum of 30 people) |
| 24 Hour Delegate Rate | £105.00 (Including bed, breakfast & two-course evening meal) |
| Hire Only – Full Day | £150.00 (Mon – Fri) £300 (Sat) |
| Hire Only – Half Day | £95.00 (Mon-Fri) £175.00 (Sat) |

Additional benefits

Electrical points, natural light, ground floor access, high-speed Wi-Fi, close to car park.

Non Delegate Corporate Accommodation and Meal Options

Charges

Bed and Breakfast (per night)

| | |
|------------------|---------------|
| Single occupancy | £60.00 |
| Double occupancy | £70.00 |

Add 2 Course Evening Meal **£20 per person per night**



LIMES HOTEL

Where our business is your business!

Breakdown of Delegate Rates

Day Delegate Rate of £25.00 per head is inclusive of:

- Morning tea/coffee and biscuits (arrival and mid-morning)
- Lunch (selection of sandwiches and chips. Alternative options can be costed)
- Afternoon tea/coffee and biscuits (mid-afternoon)
- Hire of main meeting room
- VAT
- Note paper and pencils
- Screen and Projector
- Flip chart
- Mineral water & cordials
- Free Wi-Fi

24 Hour Delegate Rate of £105 per head is inclusive of:

- Morning tea/coffee and biscuits (arrival and mid-morning)
- Lunch
- Afternoon tea/coffee and biscuits (mid-afternoon)
- Two course dinner
- En-suite accommodation
- Traditional English breakfast
- Hire of main meeting room
- VAT
- Note paper and pencils
- Screen and Projector
- Flip chart
- Mineral water & cordials
- Free broadband connection
- Free Wi-Fi in the Lounge

For an additional £5 per person, per day, upgrade to bacon rolls on arrival, fruit juice with lunch and homemade scones with strawberry preserve and cream, with the afternoon tea break.

The Management reserves the right to alter allocated rooms should the numbers increase or decrease. All the rates are subject to change without prior notice. Rates are negotiable during low season and are at the Hotel's discretion.

Limes Hotel, 99 High Street, Needham Market, Suffolk. IP6 8DQ.

www.thelimeshotelsuffolk.co.uk

01449 720305

R & L Group Ltd, England. Registered No: 9563952